How to Post an Article in WordPress 5.x

A Create a new post
In the sidebar, hover over "Posts" then click "Add New".

B Add a title
Copy and paste your text or write directly on the page.

C Add text
Copy and paste your text or write directly on the page into the "Type / to choose a block" area.

D Format text
Place your cursor in the text for the formatting bar to appear. You can apply bold, italics, and center align your text. Select and change the formatting of the text to a list, heading, or quote by clicking the paragraph symbol.

E Add images
Hover your mouse between the text on the page and click the plus "+" button and select the "Image" block. Upload and select the desired image. Use the formatting bar to align and size the image.

F Set the permalink
By default, WordPress will automatically create a permalink by copying the words from your title. Place your cursor in the field and type any desired changes.

G Assign categories
Group your articles into meaningful ways for your readers. You can add a new category and even organize them into parent categories. Type the new category, select the parent category (if applicable) and click "Add New Category"

H Tag content
Help readers to find additional content on your blog about the same topic.

I Add featured image
Click the "Set featured image" to select the desired image.

J Write excerpt
Write a summary of your article that will be a preview of your article.

K Preview article
Preview how your article will exactly appear on your website.

L Publish or schedule article
Publish your article immediately to your website, or schedule to publish it at a specific future date and time.

Dashboard
Posts | Add New
Posts
All Posts
Add New
Categories
All (2) | Published (1) |
Bulk Actions | Ap
Title

Edit Post Add New

Screen Options ▼ | Help ▼

Publish

How to Post a WordPress Article

Permalink: http://wordpress4v2.local/how-to-post-a-wordpress-article/ | Edit

Save Draft | Preview

📷 Add Media | isual | Text

Status: **Draft** Edit
Visibility: **Public** Edit
Revisions: **2** Browse
Publish **immediately** Edit

Paragraph ▼ | B | I | ☰ | ☰ | ❝ | ☰ | ☰ | ☰ | 🔗 | ☰ | ☰

Move to Trash | Publish

Posting a WordPress article on your website is important for attracting traffic. Here's a quick and easy illustrated guide to posting articles in WordPress....

You've heard about the advantages of having a blog on your website:

...ged to build affinity with your brand and maintain

Format ▼

Categories

...r understand your products and services to ...get the full benefits after purchasing, and ...rch engines to attract more new prospects and ...d in the topics you are writing about.

All Categories | Most Used
☑ Uncategorized

+ Add New Category

...vested in a blog for your website. Now what?

...y is largely determined by the articles you publish. ...rt is to learn how to post articles on your blog.

— Parent Category — ▼

Add New Category

...s tutorial explaining some blog posting basics.

...uring or updating your WordPress website, we

Tags

You can also view our full WordPress Tutorial for useful information about other aspects of WordPress.

Add

Separate tags with commas

Choose from the most used tags

Word count: 181

Featured Image

Excerpt

Set featured image

Add Media

Upload Files | Media Library

All media items ▼ | All dates ▼ | Search media items...

Caption
Alt Text
Description

ATTACHMENT DISPLAY SETTINGS

Alignment | None ▼
Link To | None ▼
Size | Medium – 300 × 180 ▼

1 selected
Clear

Insert into post

A Create a new post
On the Posts page, click "Add New".

B Add a title
Copy and paste your text or write directly on the page.

C Add text
Copy and paste your text or write directly in the text box below the headline. Use the formatting bar above the box to bold, align, bulleted list, add a hyperlink, or any other preferred text formatting.

D Save Draft
Click the "Save Draft" button in the upper right column.

E Add images
Place your cursor in the text where you want your image, then click on "Add Media". Upload a new image or use one already in the Media Library. Use the attachment display settings to choose your size and how you want to align the image.

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